



Speed Post



शुष्क वन अनुसंधान संस्थान
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्,
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की स्वायत्त संस्था)
डाकघर : कृषि उपज मण्डी, न्यू पाली रोड, जोधपुर - 342005

ARID FOREST RESEARCH INSTITUTE

Indian Council of Forestry Research & Education,

(An Autonomous Body of the Ministry of Environment, Forests & Climate Change, Govt. of India)

P.O. Krishi upaz Mandi, New Pali Road, Jodhpur- 342005

क्रमांक ---/शुवअसं/सुएवंसे/कय/सुएवंसे(संपदा प्रकोष्ठ)/270)IX)/2022 दिनांक: 03 मार्च, 2022

सेवा में,

विषय: Annual Maintenance Contract of EPABX connected telephone instruments and cables के लिमिटेड टेण्डर बाबत।

महोदय,

उपरोक्त विषय के संबंध में नीचे और पीछे दी हुई शर्तों के अधीन निदेशक को संबोधित करते हुए लिमिटेड टेण्डर आमंत्रित किये जाते हैं। विषय लिखा हुआ बंद लिफाफा इस कार्यालय में दिनांक 21-03-2022 दोपहर 3.30 तक प्राप्त हो जाना चाहिये। नियत दिनांक 21-03-2022 को 4.00 बजे प्राप्त टेण्डर खोले जायेंगे। अगर आप इच्छुक हों तो टेण्डर खुलने के समय स्वयं उपस्थित हो सकते हैं अथवा अपना प्रतिनिधि भेज सकते हैं:-

क्रम. सं.	क्रय का विवरण	मात्रा
1.	Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. AMC includes maintenance and repairing of cables, telephone instruments, other fittings and accessories to make the whole system in functioning condition. Material is excluded.	120 Nos.

टेण्डर फार्म प्राप्त करने की जानकारी

- अधिक जानकारी हेतु संपदा अधिकारी, संपदा प्रकोष्ठ, सुविधा एवं सेवा प्रभाग, शुष्क वन अनुसंधान संस्थान, जोधपुर से सम्पर्क कर सकते हैं।
- टेण्डर फार्म शुल्क 590/- (500/- + 90/- (जी.एस.टी. 18 प्रतिशत) सहित) का डिमाण्ड ड्राफ्ट निदेशक, शुष्क वन अनुसंधान संस्थान, जोधपुर के नाम बना कर कय शाखा प्रस्तुत करके कार्यालय समय 9 बजे से 5.30 बजे तक प्राप्त किये जा सकते हैं और टेण्डर फार्म दिनांक: 21.03.2022 को दोपहर 1 बजे के बाद जारी नहीं किये जाएंगे। साथ ही टेण्डर फार्म डाउनलोड करके टेण्डर फार्म शुल्क एवं धरोहर राशि का डिमाण्ड ड्राफ्ट निदेशक, शुष्क वन अनुसंधान संस्थान, जोधपुर के नाम बना कर भेजा जा सकता है। नियत समयावधि के पश्चात प्राप्त टेण्डर फार्म को स्वीकार नहीं किया जायेगा।
- सम्पर्क सूत्र: 0291-2729186, 2729122 एवं 2729108

भवदीय,

(मनोज चौहान)
कय अधिकारी

प्रतिलिपि:-लिमिटेड टेण्डर खोलने की नियत तिथि एवं समय पर उपस्थित होने का श्रम करें:-

- आहरण एवं संवितरण अधिकारी, शुष्क वन अनुसंधान संस्थान, जोधपुर।
- प्रभारी अधिकारी, सूचना एवं प्रौद्योगिकी प्रकोष्ठ, सुविधा एवं सेवा प्रभाग, शुष्क वन अनुसंधान संस्थान, जोधपुर- आपसे अनुरोध है कि यह लिमिटेड टेण्डर की सूचना एवं टेण्डर फार्म को वेब साइट पर देने का श्रम करें।
- संपदा अधिकारी, संपदा प्रकोष्ठ, द्वारा: प्रभागाध्यक्ष, सुविधा एवं सेवा प्रभाग, शुष्क वन अनुसंधान संस्थान, जोधपुर।

आवक क्र./Inward No./IT/AFRI/Jn/.....

दिनांक/Dated:

- b. If a bidder (Here in referred to as second party) to whom works/supply has been offered at the rates quoted by him, fails to complete the works/supply within stipulated period from the date of issue of 'Works/Supply Order', EMD submitted by him shall be forfeited to the revenue of the 'Institute' and offer shall be made to the next higher bidder at the cost and risk of the defaulting bidder.
- c. In case the second party fails to satisfactorily execute the work strictly as per the work order, the Director, AFRI (Here in referred to as first party) reserves the right to cancel the work order awarded to him and the place the work order with the next higher bidder or call the fresh tenders. Both at the cost of such defaulting second party.
- d. The 'Second party' shall be required to submit the refundable Security Deposit amounting to 05 % of the total value of the work as per the rates quoted by him with the 'first party' within seven days from the receipt of work order.
- e. No interest shall be payable to the second party in respect of the security deposit submitted by him.
- f. Taxes and duties, if any applicable under any rule for the time being under force shall be deducted from the passed bill of the second party.
- g. In case of breach of any terms and conditions stated above by the second party the first party is empowered to impose penalty on and/or blacklist the second party and/or forfeit the security deposit submitted by the second party.
- h. In case of any dispute as to the interpretation of any of these terms and conditions. The decision of the First party will be final and binding.

12. The works/supply must be executed as per specification mentioned in tender form as well as in works/supply order. The Director, AFRI reserves the right of non-acceptance of items of work, which are not found as per specifications. The tenderer if wishes can also visit the site of work before submitting their documents.

13. It is understood that the tender document has been issued to the tenderer and he is being permitted to tender, in consideration of the stipulation on his part that after submitting his tender, he will not resale from his offer or modify the terms or condition thereof. Should the tender fail to observe and comply with his offer, EMD submitted by him shall be forfeited to the Arid Forest research Institute, Jodhpur.

14. In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consequently, bearing the tender number and be fully signed by the tenderer. In such cases reference to the additional pages should be added in the tender form.

15. Individual, who is signing the tender and other documents connected with a tender must specify whether he signs as-

- (a) A sole proprietor of the firm or a constituted attorney of such sole proprietor.
- (b) A partner of the of the firm if it be a partnership, in which case he must have authority to refer to arbitration on dispute concerning the business of the partnership either by virtue the partnership agreement or a power of attorney.
- (c) Constituted attorney of the firm if it is a company.

9. Validity of Offer

- (a) Offer(s) made in the tender shall have to be valid for acceptance for a period of six months from the date of the opening of Tender.
- (b) Any unsolicited correspondence after the last date and time for receipt of tenders is liable to render the tender/ offer as invalid. Tendering parties are, therefore, advised in their own interest, to desist from filling any uninvited correspondence after the notified time.
- (c) Tender Document booklet is non-transferable. Parties purchasing one tender Document Booklet should be the same as the ones filling a completed tender or making the offer.
- (d) All offers have to be made clearly in English or Hindi. There should be no cuttings. If a striking out is resorted to, it should be duly signed.
- (e) No alterations or amendments shall be allowed after opening of the tenders.
- (f) Offers submitted by telex, telegram or fax shall not be considered.
- (g) For a tender to be valid, the individuals signing the tender document must specify whether they are signing as a sole proprietor / manufacturers / partners / attorney (with proof provided) or as authorized dealers / representative (with proof provided). Tenders not accompanied with letters of authority, in cases required, are liable to be rejected.

10. Works by the Successful Tenderer/s

- (a) On receipt of the order for a whole or part of the orders a supplier shall have to affect works of the entire order in the works order otherwise EMD will be forfeited and firm can be blacklisted.
- (b) Payment for items shall be made on complete installation and Completion of all the performance related tests.
- (c) Works/Supply and erection has to be completed Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. AMC includes maintenance and repairing of cables, telephone instruments, other fittings and accessories to make the whole system in functioning condition. Material is excluded. The AFRI reserves the right to place the order on any tender in whole or in part, so also split the order between one or more than one tenders.

11. Placement of Work Order

The works/supply will normally be awarded to the lowest bidder having sufficient experience of the execution of the similar works/supply during the past two years by issuing of a suitable works/supply Order in his favour. On awarding the Works/supply to the successful bidder, the following terms and conditions is mandatory applicable to him.

- a. The bidder has to complete all the works/supply on Store Section and no charges/cost other than that mentioned in his bid will be paid to the bidder.

6. Opening of Tenders

- a) Tenders shall be opened in the office of the Director, AFRI, Jodhpur after 4.00 PM on --
25-03-2021.
- b) Tenders shall be opened in the presence of the representatives of the tendering parties, who wish to remain present on notified date and time.
- c) Tenders shall be read out one by one. Polite queries about rates etc. can be re-read on request. Parties are however to desist from making any comments.
- d) Representatives of tendering parties are requested to be available at Jodhpur for any clarification that may be necessary eventually.

7. Director, AFRI reserves the right to:

- a) Accept or reject a whole or any part of any offer,
- b) Reject all or any offer partly or wholly,
- c) Cancel or withdraw the tender notice,
- d) Reject or accept any tender or part thereof,
- e) Accept or reject any deviation from these conditions without assigning any reason.

8. Procedure for filling in the Tender Form

- a) Tender should be neatly typed or hand written. Rates for Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. AMC includes maintenance and repairing of cables, telephone instruments, other fittings and accessories to make the whole system in functioning condition. Material is excluded wide shall be quoted at the designated places at page No. 3 of the tender document. Rates for various works item wise should be separately quoted as given in supplied specifications Overwriting in tender are strictly forbidden, and tenders containing doubt figures will be rejected. Cutting and corrections in the tender should be attested by the tenderer with date and full signature. Tender must be submitted in prescribed forms failing which they are liable to be rejected.
- b) Tender submitted on plain paper or unauthorized copies of our tender document booklet will be invalid and shall be summarily rejected.
- c) NB: Quoting / quoting options on a photocopy of the tender form are also not allowed. The tendering parties risk disqualification and forfeiture of the EMD if this condition is violated.
- d) Any tender or offer that fall short of these specifications shall be rejected summarily.
- e) Prices to be quoted, however, shall be restricted to the specifications. including installation (if applicable) is to be quoted. All other taxes, levies, packaging, forwarding and all other charges shall clearly be mentioned.

- (d) The envelop containing the completed tender should be addressed to, The Director, Arid Forest Research Institute, P.O.: Krishi Upaj Mandi, Bhagat ki Kothi, New Pali Road, Jodhpur 342 005.

3. Qualification for Tendering

- a) Firms having suitable past experience of the execution of the similar works may submit the tender. Necessary documentary proof in support of the execution of the similar works in the past shall be enclosed with the tender document.
- b) All prizes to be quoted in INR.

4. Earnest Money Deposit

- a) Tenders shall be accompanied with refundable Earnest Money Deposit (EMD) : 2,500.00 (Two thousand Five hundred only) in the form of a Bank Draft or pay order payable to the Director, Arid Forest Research Institute, Jodhpur at any scheduled bank located at Jodhpur. EMD deposit only bank draft and pay order.

S. No.	Name of Works	EMD deposit in Rs.
1	Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. AMC includes maintenance and repairing of cables, telephone instruments, other fittings and accessories to make the whole system in functioning condition. Material is excluded.	

- b) Exemption certificate of EMD, as applicable in central & state Government are not applicable in our case. Tenders submitted without requisite EMD shall be summarily rejected.
- c) On finalization of the tender EMD submitted by all unsuccessful Tenders shall be returned forthwith. In case of successful bidder EMD shall be returned only after furnishing of the prescribed Security Deposit as outlined in the tender document.

5. Security Deposit

- a) Successful bidder has to deposit 10% amount of order cost as Security Deposit/Performance Security in the form of Demand Draft payable to Director, Arid Forest Research Institute, Jodhpur for works costing above Rs. 50,000/-, which will be returned to him after completion of one year or warranty period, whichever become later. No interest is payable on Security Deposit/Performance Security.
- b) No earnest money can be adjusted as Security deposit/Performance Security on request of the bidder. Security deposit/Performance Security only bank draft.

TERMS AND CONDITIONS

1. Obtaining of Tender Form

Tender form along with detailed specifications may be obtained from the Purchase Officer, Arid Forest Research Institute, P.O. : Krishi Upaz Mandi, Bhagat ki Kothi, New Pali Road, Jodhpur – 342 005 on payment of Rs.590/-(Rs.500/-+ 90/- 18% GST) (by crossed Bank Draft / crossed Indian Postal Order) payable to the Director, Arid Forest Research Institute, Jodhpur. In case of request to supply tender form by post additional Rs. 100/- may be provided as postal charges. Fee of tender form is not refundable.

Last date and time for Sale of tender form : 21--.03.2022 upto 01.00 P.M.

Last date and time for receipt of : 21--.03.2022 upto 03.30 PM
completed tenders

Opening of Tender : 21----.03.2022 after 4.00 PM

AFRI shall not be responsible for any postal delays, whether in sending tender through post or courier. No plea for tender reaching late due to accident, traffic jam etc. shall be entertained.

2. Submission of Tender

- (a) The complete tender should reach the office of the Director, Arid Forest Research Institute, Jodhpur within the due time and date prescribed. We shall not be responsible for any postal or courier delays. Tenders received after the due time and date shall not be accepted or entertained because the tender box shall be closed and sealed immediately after due time on the due date. No plea for delay of a minute or two shall not be entertained. Tendering parties are, therefore, advised to deposit their tenders well before closing time.
- (b) Complete tenders shall contain following documents:
- Dully filled in tender booklet as procured from the Institute or down loaded from our web site (www.afri.icfre.org) with attached instrument toward cost of the tender form.
 - EMD in form of bank draft only separately as per following schedule
 - Receipt of foil issued by this office as proof of having purchased the tender document booklet and
 - A covering letter on tendering parties authorized letterhead with their complete address together with telephone and fax numbers.
 - Documentary proof in support of the claim of the execution of similar works in the past.
- (c) All these should be secured fully and put into a sufficiently large envelope. The envelope be sealed and super-scribed with,

Limited Tender for Ceiling Fans: **DUE TO BE OPENED ON 21--.03.2022.**

ARID FOREST RESEARCH INSTITUTE, JODHPUR

TENDER FORM – 'A'

1.	Name of Tenderer's/Firm (IN BLOCK LETTERS)	
2	Address of Tenderer's/Firm (IN BLOCK LETTERS)	
3	GST No.	
4	PAN No.	
5	Bank Account No.	
6	Name of Bank and Address	
7	Mobile No. and E Mail Address	
8	TAN No.	

Tenderer's Signature with date & Seal

F.O.R.: Arid Forest Research Institute, Jodhpur (Raj.)

Details of Earnest Money (EMD): Amount Rs. _____ /-

Bank Draft/ Bankers Cheque No. _____

Name of Bank _____ Dated: _____

I accept the terms and conditions given in the tender form.

Date : _____

Place : _____

Tenderer's Signature with date & Seal

S. No.	Name of device/work	Unit	Rate per unit/qty. (Specify make)
1.	Jelly filled unarmed 5 pair telephone cable, Make- Delton or Sanchar any other ISI make	Per Running meter	
2.	Jelly filled unarmed 10 pair telephone cable, Make- Delton or Sanchar or any other ISI make	Per Running meter	
3.	Jelly filled unarmed 20 pair telephone cable, Make- Delton or Sanchar or any other ISI make	Per Running meter	
4.	DP Box with 10 pair crown	Per unit	
5.	DP Box with 20 pair crown	Per unit	
6.	Connectors for jointing unarmed 10/20 pair jelly filled telephone cables	Per pair	
7.	Rosette for connecting telephone instrument lead	Per unit	
8.	Lead for connecting telephone instrument & rosette-7 ft (branded)	Per unit	
9.	Lead for connecting telephone instrument & rosette-15 ft-20 ft (branded)	Per unit	
10.	Lead for connecting telephone instrument & rosette-35-40 ft (branded)	Per unit	
11.	Lead for connecting telephone instrument & receiver	Per unit	
12.	Installation and laying of telephone cable including material 2 paired PVC cable of 0.5 mm thickness, casing 1 inch, rosette and other required accessories. Complete in all respect.	Per Running meter	
13.	Charges for digging and refilling of channel size-1 ft wide and 2 ft depth including installation of Jelly filled unarmed 5/10 pair telephone cable. Cable material excluded.	Per Running meter	
14.	Charges for repairing of damaged/faulted underground unarmed 10/20 paired jelly filled telephone cables by jointing new cable and connectors including digging and refilling of soil. Underground Cable and jointing materials excluded.	Per fault	

Accordingly, we are enclosing herewith our EMD for Annual Maintenance Contract of EPABX connected telephone instruments and cables in the form of Bank Draft number _____ dated _____ for Rs. ____/- (Rupees _____ only) payable to the Director, Arid Forest Research Institute, Jodhpur at Jodhpur.

All pages of the tender document alongwith the 'Terms and Conditions contained herewith have been duly signed.

Yours sincerely,

Stamps and Signature of the authorized signatory

FORWARDING LETTER

(To be filled in by the tendering Party)

To,

The Director,
Arid Forest Research Institute,
P.O.: Krishi Upaz Mandi, Bhagat Ki Kothi,
New Pali Road, Jodhpur – 342 005 (Rajasthan)

Sub: Limited Tender for Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus, AFRI, Jodhpur - reg

Ref: Your letter No. /AFRI/F&S/Pur/F&S(Estate Cell)/ 270(X) /2022 **Dated:**

Sir,

We are submitting herewith our tender for Limited Tender for Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. Arid Forest Research Institute (AFRI), Jodhpur as specified in the tender document. We have read and understood all the terms and conditions as specified in the tender. We hereby agree to abide by these terms and conditions.

We are endorsing a D.D./Pay Order/ crossed Indian Postal Order No. _____ dated _____ as a proof of having purchased the non-transferable tender form.

We are submitting our rates for the following item(s) of Material/work-

क्रम. सं. S.No	कार्य/क्रय का विवरण Particulars of Work / Purchase	कार्य / क्रय की मात्रा Qty. of Work / Purchase	दर Rate	राशि Amount
1	शुष्क वन अनुसंधान संस्थान, जोधपुर में मुख्य परिसर के टेलीफोन उपकरणों और केबलों के ईपीएबीएक्स का वार्षिक अनुरक्षण अनुबंध। वार्षिक अनुरक्षण अनुबंध में ईपीएबीएक्स की सुचारु स्थिति में पूरे सिस्टम को बनाए रखने के लिए केबल, टेलीफोन उपकरण, अन्य फिटिंग और सहायक उपकरण का रखरखाव और मरम्मत शामिल है। सामग्री को बाहर रखा गया है। Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus. AMC includes maintenance and repairing of cables, telephone instruments, other fittings and accessories to make the whole system in functioning condition. Material is excluded. (1 st April, 2022 to 31 st March, 2023)	120 कनेक्शन		

(Forwarding letter for work of Tender form to Applicants by post)

Arid Forest Research Institute
P.O.: Basni Krishi Mandi,
New Pali Road Jodhpur 342 005 (Rajasthan)

No...../AFRI/F&S/Pur/F&S(Estate Cell)/ 270(X) /2022

Dated

To,

M/s. _____

Sub: Limited Tender for Annual Maintenance Contract of EPABX connected telephone instruments and cables of AFRI Main Campus, AFRI, Jodhpur - reg.

Last Date & Time of Submission of Tender	: 21.03.2022 Upto 3.30 PM
Date & Time of Opening of the Tender	: 21.03.2022 after 4.00 PM

Dear Sir,

With reference to your application dated _____ and tender document fee of Rs. 500/-+ 90/- GST= 590/- (Rupees Five Hundred Ninety Only) deposited vide **D.D./Pay Order/ crossed Indian Postal Order No. _____** dated _____, please find enclosed herewith a copy of Tender Document for necessary action from your end. You are requested to submit tender complete in all respect after going through all the terms and conditions of the Tender Document.

Yours faithfully

Encl.: As stated above.

Purchase Officer,
AFRI, Jodhpur.

No. ⁰²---/AFRI/F&S/Pur/F&S(Estate Cell)/ 270(X) /2022

Dated ¹⁶---2-22

(Price: Rs. 590/-)

LIMITED TENDER FOR
Annual Maintenance Contract of EPABX
connected telephone instruments and cables of
AFRI Main Campus

Last Date & Time of Submission of Tender : 21.03.2022 Upto 3.30 PM

Date & Time of Opening of the Tender : 21.03.2022 after 4.00 PM

Arid Forest Research Institute
P.O. : Krishi Upaz Mandi, Bhagat Ki Kothi
New Pali Road, Jodhpur 342 005 (Rajasthan)

23. In case the works/supply order is not executed within the stipulated period and it appears that unnecessary delays are made from the part of the contractor, the Director, AFRI has power to impose penalty up to **10 %** of the cost of the works/supply order and deduct the amount of penalty from the bill.
24. The documentary certificates of the successful completion report from various Government departments and private firms of repute should be enclosed with the tender form.
25. In case of the forgery and/or execution of substandard quality works/supply disciplinary can be taken against the firm and firm can be blacklisted.
26. Failure to complete the works/supply within the stipulated works/supply completion period shall result in automatic cancellation of the order unless extended by the Director, AFRI, Jodhpur.
27. Extension of the works/supply completion date can be granted in deserving cases without imposing any penalty. The decision based on valid evidence shall be taken on merits of the case.
28. In case of breach of any terms and conditions stated above by the firms, the Director, AFRI, Jodhpur is empowered to impose penalty and/or blacklist the firm and/or forfeit the earnest money.
29. All pages of the tender documents together with the copy of "Terms and condition" contained in the tender booklet should be signed by the tenders.
30. Acceptance signing of the tender form and the detailed terms and conditions shall be deemed as the final acceptance of these terms and conditions.
31. Please Avoid the China product.

**Other items and conditions for Annual Maintenance
Contract of EPABX connected telephone instruments
and cables:**

- I. ईपीएबीएक्स फोन तथा कनेक्टिविटी का वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान कार्यालय भवनों/कक्षों तथा प्रयोक्ता आवासों में लगे हुए ईपीएबीएक्स फोन के सभी उपकरणों/लाइनों की खराबी का पता लगाने, उसकी मरम्मत तथा रखरखाव के लिए उत्तरदायी होगा।

- (d) N.B.I: Power of Attorney, in either case attached by a Notary Public should be furnished unless the same has been previously furnished to Arid Forest Research Institute as affidavit on stamped papers of all the partners admitting execution of the partnership agreement of the general power of attorney should be furnished.
 - (e) In cases of partnership firms, where no authority to refer dispute concerning the business of the partnership has been confirmed on any partner, the tender and all other related documents must be signed by each partner of the firm.
 - (f) A person signing the tender form or any document forming part of the contract on behalf of another shall be deemed to warranty that he has authority to do so.
-
- 16. Tenders are at liberty to be present or authorize a representative to be present at the opening of the tender on 15-03-2021 at 4.00 PM. The name and address of the representative who would be attending the opening of the tenders on your behalf shall be indicated in your tender. Please also state the name and address of your permanent representative, if any.
 - 17. The percentage of reduction on higher demand should also be quoted so that an order to that extent can be placed with you.
 - 18. Tenderer should specify the dates by which he can guarantee the completion of works/supply as specified in the tender.
 - 19. After receiving the work order of the institute for execution of the works/supply approved by the works/supply order, a letter of acceptance of the execution of works/supply within the stipulated period shall be communicated immediately telegraphically and with a formal letter of acceptance. In absence of confirmation tender may be given to next party.
 - 20. The AFRI reserves the right to place order on the successful tender for an additional quantity of similar work at the rates quoted. Tenders are bound to accept order for additional quantity under this clause only if the order is placed within six month from the date of issue of first works/supply order.
 - 21. Bank commission charged for demand draft will be borne by the respective firm/firms and the same amount will be deducted from their payment.
 - 22. In case the tenders fail to intimate the works/supply completion date within seven days from the receipt of the works/supply order, he shall be deemed to have agreed to works/supply the stores within work completion date stipulated therein, time being, and the essence of this offer. Your failure to deliver the stores within the stipulated period shall entitle the competent authority to get the work executed from next higher bidder and recover from you the difference of cost incurred.

- II. डीपीएबीएक्स लाइन्स/फोनों के वार्षिक रखरखाव अर्जुबंद के लिए संविदा दर देने वाले प्रतिष्ठान को निबंधन तथा शर्तों को ध्यानपूर्वक पढ़ना होगा तथा वार्षिक रखरखाव अर्जुबंद देने से पूर्व शुल्क वन अर्जुसंधान संस्थान, जौधपुर में डीपीएबीएक्स की कार्यप्रणाली को समझने के लिए संस्थान में सपर्क करना होगा तथा तदनुसार वार्षिक रखरखाव अर्जुबंद हेतु दर देनी होगी।
- III. डीपीएबीएक्स लाइन्स/फोनों का वार्षिक रखरखाव अर्जुबंद करने वाला प्रतिष्ठान उपकरणों में किसी भी प्रकार की समस्या को सुधारने के लिए उत्तरदायी होगा तथा निर्धारित स्थानों पर डीपीएबीएक्स कनेक्टिविटी की निर्बाध सेवा देने की भी जिम्मेदारी होगी।
- IV. वार्षिक रखरखाव अर्जुबंद में उपकरणों के सभी हिस्सों तथा लाइन्स का रखरखाव व मरम्मत शामिल है। संबंधित उपकरणों/लाइन्स में कोई भी खराबी/बाधा होने पर वार्षिक रखरखाव अर्जुबंद करने वाले प्रतिष्ठान को निवारण/मरम्मत करनी होगी। किसी उपकरण की मरम्मत न कर पाने का ठोस कारण नहीं होने पर कोई बहाना मान्य नहीं होगा।
- V. उपकरणों/लाइन्स के समुचित रखरखाव को सुनिश्चित करने के लिए डीपीएबीएक्स के वार्षिक रखरखाव अर्जुबंद करने वाला प्रतिष्ठान ऐसे निपुण इंजीनियर जिन्हें संबंधित क्षेत्र में मरम्मत रखरखाव की अच्छी जानकारी और कार्य अर्जुबंद हो की सेवाएँ प्रदान करनी होंगी।
- VI. इंजीनियर को सप्ताह में दो बार अविचार्य तौर से शुल्क वन अर्जुसंधान संस्थान, जौधपुर में आना होगा तथा डीपीएबीएक्स प्रणाली को जांच कर कार्यालय व आवासीय में डीपीएबीएक्स लाइन्स/फोनों से संबंधित समस्याओं को ठीक करना होगा। आवश्यक होने पर इंजीनियर को किसी भी समय बुलाया जा सकता है।
- VII. इस प्रकार की वैधता अवधि के दौरान इंजीनियर सभी जरूरी निवारक रखरखाव/मरम्मत कार्य करेगा तथा संस्थान के प्रभारी/स्वागत पटल पर रखे गए शिकायत रजिस्टर में दर्ज किसी भी शिकायत का तत्काल निवारण करेगा। उस दशा में जब खराब उपकरण को वहीं नहीं किया जा सकता हो तो इंजीनियर की जिम्मेदारी होगी कि वह उसे प्रतिष्ठान/कंपनी ले जा कर सही करवाये।
- VIII. यदि कोई उपकरण उसके खराब होने या सुचारु कार्य नहीं करने की सूचना देने के 24 घंटे बाद भी कार्य नहीं करता है तो डीपीएबीएक्स लाइन्स/फोनों के वार्षिक रखरखाव अर्जुबंद करने वाला प्रतिष्ठान अपने खर्च पर उस उपकरण के समक्ष या बेहतर मॉडल के लिए उपलब्ध करेगा। जब तक कि वह उपकरण पूरी तरह कार्य नहीं करने लगा जाता है। वास्तविक उपकरण की मरम्मत के लिए लेने के सात दिन के अंदर वास्तविक उपकरण पुनः लगा जाना चाहिए अन्यथा पाटी के विरुद्ध उचित कार्यवाही की जाएगी तथा सक्षम प्राधिकारी द्वारा निर्धारित जमाना लगाया जाएगा।
- IX. वार्षिक रखरखाव अर्जुबंद भूमिगत डीपीएबीएक्स लाइन्स के रखरखाव व मरम्मत को समाहित करता है, यदि कोई खराबी पाई जाती है तो शुल्क वन अर्जुसंधान संस्थान, जौधपुर द्वारा सामग्री प्रदान की जाएगी।
- X. यदि कोई उपकरण या उसका भाग/सहायक उपकरण मरम्मत के उद्देश्य से बाहर ले जाया जाता है यह संबंधित प्रभारी के संज्ञान में लाया जाना चाहिए तथा उस उपकरण के भाग/सहायक उपकरण का निवारण यथा निर्माण, कम सं. या भाग सं. या भाग सं. के साथ उपकरण प्राप्ति की रसीद इस कार्यालय में उपलब्ध करवानी होगी।

- XI. यदि आवश्यक हो तो सामग्री कार्यालय द्वारा उपलब्ध कराई जाएगी किन्तु उपलब्धता न होने अथवा अपरिहार्य परिस्थिति के कारण जब सामग्री उपलब्ध नहीं कराई जाती है तब वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान को अपने स्तर पर सामग्री की व्यवस्था करनी होगी तथा कार्य को 7 दिनों के अंदर पूरा करना होगा। उपलब्ध कराई गयी सामग्री की कीमत का भुगतान उचित बाजार दर पर किया जाएगा।
- XII. यदि कोई उपकरण उसके खराब होने या सुचारु कार्य नहीं करने की सूचना देने के 07 दिन बाद भी ठीक नहीं किया जाता है तो शुष्क वन अनुसंधान संस्थान, जोधपुर को किसी अन्य स्थान से उस उपकरण को ठीक कराने का अधिकार होगा तथा ईपीएबीएक्स लाइनों/फोनो के वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान से उस मरम्मत का खर्च वसूला जाएगा।
- XIII. वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान या उसके द्वारा रखे हुए किसी व्यक्ति/व्यक्तियों की लापरवाही से उपकरणों की हुई क्षति की वसूली वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान के पारित बिलों से करने का अधिकार शुष्क वन अनुसंधान संस्थान, जोधपुर को होगा।
- XIV. यदि किसी समय ईपीएबीएक्स में जीरो सुविधा कार्य नहीं करती है तो वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान मुख्य ईपीएबीएक्स संख्या पर जीरो '0' डायल के उचित कार्य करने के लिए तत्काल कार्रवाई करने के लिए उत्तरदायी होगा। इस उद्देश्य से प्रतिष्ठान बीएसएनएल तथा कोरल के साथ संपर्क रखने के लिए उत्तरदायी होगा तथा उन्हें समस्या का समाधान दो दिन में करना होगा।
- XV. वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान ईपीएबीएक्स नंबरों के हर समय कार्य करने के लिए पूरी तरह उत्तरदायी होगा। यदि बीएसएनएल/कोरल द्वारा लगाये सामान व कार्ड से संबन्धित समस्या के कारण ईपीएबीएक्स प्रणाली कार्य करने की स्थिति में नहीं है या खराब है तब वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान बीएसएनएल या कोरल से संपर्क करेगा तथा दो दिनों में इसका निवारण करेगा। कोई भी बहाना स्वीकार नहीं किया जाएगा।
- XVI. यदि वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान ईपीएबीएक्स को कार्य करने योग्य बनाने या उपकरण/लाइन की मरम्मत अनुबंध की उपर्युक्त पैरा 07 में निर्दिष्ट समय सीमा के अंदर करने में विफल हो जाता है तो प्रतिष्ठान पर उचित कार्रवाई की जाएगी तथा प्रतिष्ठान को उपकरण/लाइन के कार्य नहीं करने की दशा में प्रति कनेक्शन/प्रति दिन रुपये 50.00 जुर्माना का भुगतान करना होगा।
- XVII. प्रशासनिक/तकनीकी कारणों से प्रणाली तथा कम्प्यूटरों के विन्यास तथा पासवर्ड में कोई परिवर्तन आवश्यक होता है तो वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान संस्थान को सहयोग करेगा तथा तत्काल कार्य करेगा।
- XVIII. वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान को सभी विन्यास और पासवर्ड विवरण प्रभारी के साथ प्रतिष्ठान को रखना होगा।
- XIX. वार्षिक रखरखाव करने वाले प्रतिष्ठान को जमानत राशि के रूप में कार्य आदेश की राशि का 10 प्रतिशत राशि का डिमाण्ड ड्राफ्ट निदेशक, शुष्क वन अनुसंधान संस्थान, जोधपुर के नाम बना कर पर जमा करवाना होगा। जमानत राशि डिमाण्ड ड्राफ्ट के रूप में ही स्वीकार की जाएगी। वार्षिक रखरखाव करने वाले प्रतिष्ठान को जमा जमानत राशि पर कोई ब्याज देय नहीं होगा।

- XX. यदि इंजीनियर समुचित तौर पर अपनी सेवा उपलब्ध नहीं करता है अथवा उसका व्यवहार सही नहीं पाया जाता है तो शुष्क वन अनुसंधान संस्थान, जोधपुर प्रतिष्ठान को इंजीनियर को बदलने हेतु निर्देशित कर सकेगा।
- XXI. यदि उपर्युक्त वार्षिक रखरखाव अनुबंध करने वाला प्रतिष्ठान बिन्दु क्रमांक 07 की विशेष निबंधन एवं शर्तों के अनुसार इंजीनियर की सेवाएँ प्रदान नहीं करता हो तो सक्षम प्राधिकारी के निर्णय अनुसार प्रतिष्ठान के त्रैमासिक पारित बिल से एक उचित राशि की कटौती की जा सकेगी।
- XXII. करार एक वर्ष तक वैध रहेगा यद्यपि शुष्क वन अनुसंधान संस्थान, जोधपुर को बिना किसी कारण बताए इस करार को समाप्त करने का अधिकार होगा।
- XXIII. वार्षिक रखरखाव अनुबंध करने वाले प्रतिष्ठान को भुगतान त्रैमासिक आधार पर किया जाएगा। प्रत्येक तीन माह रखरखाव के कार्यों को सफलतापूर्वक करने के पश्चात प्रतिष्ठान को बिल निदेशक, शुवअसं को प्रस्तुत करना होगा। समन्वयक सुविधा एवं सेवा या संबन्धित प्रभारी संबन्धित समयावधि के दौरान असंतोषजनक रखरखाव कार्य की आवश्यक कटौती यदि कोई हो, करके बिलों को लेखा अनुभाग को भुगतान हेतु भेज देंगे।
- XXIV. किसी भी उपबंध (clause) के अर्थ के विवाद के मामले में शुष्क वन अनुसंधान संस्थान का निर्णय वार्षिक रखरखाव करने वाले प्रतिष्ठान पर अंतिम तथा बाध्यकारी होगा।

Director,

A.F.R.I., Jodhpur

24/2/2022

CERTIFICATE OF ACCEPTANCE OF THE TERMS AND CONDITIONS

I / We have read and fully understood the terms and conditions as laid down above in respect of the **Limited Tender Annual Maintenance Contract of EPABX connected telephone instruments and cables due to be opened on ----03-2022.**

I / We agree to abide by the same.

I/We have signed all the pages of the tender document booklet as laid down.

Signature and Seal of the

Tendering party or his Authorized Signatory

Dated : _____

Address : _____

Tel. No. : _____